

**BOARD OF EDUCATION  
525 SUNSET RIDGE ROAD  
NORTHFIELD, ILLINOIS 60093  
REGULAR BOARD OF EDUCATION MEETING  
January 14, 2020  
7:00 p.m.**

**MINUTES**

**ROLL CALL: (7:00 p.m.)**

Mr. Spaan called the meeting to order at 7:06 p.m. and upon roll call, the following were present:

Present: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert Knight,  
Mr. Subeck, Mrs. Peterson, Mr. Welch

Absent: None

Also Present: Dr. Stange, Mr. Beerheide, Dr. Greene, Dr. Sukenik,  
Ms. Dunham, Ms. Golub, Ms. Levin, Mrs. Crabtree,  
Mrs. Gainsberg, Sunset Ridge School Empathy  
Ambassadors Their Families

**SPOTLIGHT ON STUDENTS:**

Representatives from Sunset Ridge School's Empathy Ambassadors described their work to create a kinder, more empathetic school climate district-wide. Formed in response to student observations that efforts towards more compassionate daily interactions could be improved, this student-led group strives to build relationships across all grade levels through creative group projects, student gatherings, and small but impactful acts of kindness. Superintendent Dr. Ed Stange thanked the representatives for their dedication to improving the District's culture, and expressed his admiration for their selfless efforts.

**CONSENT AGENDA:**

**3.1 Minutes of the Board Meeting – December 10, 2019**

**3.2 Bills and Salaries**

Mr. Welch moved to approve the Consent Agenda. Mr. Subeck seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,  
Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**COMMUNICATIONS:**

Dr. Stange shared a Winnetka Current article detailing the District's year in review.

**OLD BUSINESS:**

**5.1 Third Reading and Possible Approval: Board Policy Revisions**

**5.1a Board Policy 200.01 (Powers and Duties of School Board)**

Mrs. Detlefsen moved to approve the revised policy as presented. Mr. Hayes seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,  
Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**5.2 Second Reading and Possible Approval: Board Policy Revisions**

**5.2a Board Policy 347 (FOIA)**

Ms. Alpert Knight moved to approve the revised policy as presented. Mrs. Peterson seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,  
Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**5.2b Board Policy 288 (FOIA) – Delete**

Mr. Subeck moved to delete the policy as recommended. Mr. Welch seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,  
Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**5.2c Board Policy 350 (Policy Implementation)**

Mr. Subeck moved to approve the revised policy as presented. Ms. Alpert Knight seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,  
Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**5.2d Board Policy 357 (Acting Principal)**

Ms. Alpert Knight moved to approve the revised policy as presented. Mrs. Peterson seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,  
Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**5.2e Board Policy 400 (Operational Services and Objectives)**

Mr. Hayes moved to approve the revised policy as presented. Mrs. Peterson seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,  
Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**5.2f Board Policy 516 (Personal Technology and Social Media: Usage and Conduct)**

Mrs. Peterson moved to approve the revised policy as presented. Mrs. Detlefsen seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,  
Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**5.2g Board Policy 515 (Ethical Conduct and Conflict of Interests)**

Mr. Hayes moved to approve the revised policy as presented. Mrs. Peterson seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,  
Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**5.2h Board Policy 520.23 (Tutoring) – Delete**

Mrs. Peterson moved to delete the policy as presented. Ms. Alpert Knight seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,  
Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**5.2i Board Policy 705.06 (Attendance and Truancy)**

Ms. Alpert Knight moved to approve the revised policy as presented. Mr. Subeck seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,  
Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**5.2j Board Policy 705.07 (Resident Students)**

Mr. Welch moved to approve the revised policy as presented. Mr. Hayes seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,  
Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**5.2k Board Policy 705.08 (Advanced Tuition)**

Mr. Subeck moved to approve the revised policy as presented. Mr. Hayes seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,  
Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**5.2l Board Policy 705.18 (Health Examinations)**

Ms. Alpert Knight moved to approve the revised policy as presented. Ms. Peterson seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,  
Ms. Alpert Knight, Mr. Subeck, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**NEW BUSINESS:**

**6.1 Audience Comments**

Community member and District parent Ms. Patricia Gainsburg presented a proposed plan to install a vegetable garden at Middlefork School.

**6.2 Board Open Discussion**

Board member Mr. Rory Welch proposed the formation of a new Board Policy Review Sub-Committee, comprised of four Board members and Dr. Stange, that would examine policies up for review outside of the regular Board meetings. After the committee had completed their review, they would then offer the policies as a Consent Agenda for approval by the full Board, with the option to pull out any policies that required further discussion. These Policy review meetings would be posted as open meetings. The Board agreed to try this approach as a way to streamline the regular Board meetings. Additionally, the Board discussed their upcoming Board Self-Evaluation on January 30<sup>th</sup>.

**REPORTS:**

**7.1 Finance/Facilities Committee**

**7.1a Report from December 10, 2019 Meeting**

Board member Mr. Scott Subeck reported that the committee discussed future capital improvement and regular maintenance projects, and forming a budget plan to accommodate them. The Board agreed that doing regular maintenance on the District's buildings was the desired approach, rather than waiting for something to break and having to cover unexpected expenses. Administration agreed to provide a 5-year plan containing expected maintenance expenses.

**7.1b Next Meeting: April 14, 2020**

**7.2 Education Committee**

**7.2a Next Meeting: February 11, 2020**

**7.3 External Relations**

**7.3a IASB**

There was no report.

**7.3b PTO**

There was no report.

**7.3c NSSED**

Board member Mr. Bill Hayes reported that February 1<sup>st</sup> is the deadline for member districts to submit their requests for service. Mr. Hayes will not only sit on the newly formed sub-committee working towards updating the co-op's financial model, but will also attend a conference in DC. Director of Student Services Ms. Emily Dunham added that the District is partnering with NSSED to audit our educational practices, targeting our Strategic Plan goals.

**7.3d Northfield Park District**

There was no report.

**7.3e Village of Northfield**

Mrs. Detlefsen reported that the Village of Northfield did not approve to have a marijuana dispensary within village limits. They may consider the proposal at a future date.

**7.3f Foundation Fund**

Board member Ms. Amanda Alpert Knight reported that the District received a payment from the Foundation related to the fundraising effort for the new Sunset Ridge building.

**7.4 Administrative Reports**

**7.4a FOIA Requests**

Dr. Stange reported on two FOIAs, one requesting information regarding disciplinary actions resulting in expulsions, suspensions, or transfers, and the other requesting the information on the District's liability insurance policy.

**7.4b Enrollment Update**

Dr. Stange reported that enrollment was unchanged this month.

**7.4c 2019-2020 Staffing Projections**

Dr. Stange reported that all staffing positions for the 2019-2020 school year have been filled.

**7.4d Data Security Audit/Consultant**

Director of Technology Mrs. Sheri Styczen provided information about the District's efforts towards network security by hiring a data security consultant company.

**7.4e School Reports**

Dr. Greene reported that Kindergarten registration starts next week. They are looking forward to Pajama Day and the Kindergarten Winter Sing towards the end of the month. They are using painter's tape down the middle of the hallway in order to more easily delineate where students are supposed to walk during passing periods.

Dr. Sukenik reported that the January SELPAC meeting will focus on reflecting on what they've covered so far and planning for the future. Service Leagues will meet on Friday. Many classes have interesting field trips coming up. Sunset Ridge is looking forward to hosting two prestigious events, the Girls JV Basketball Tournament and the Solo and Ensemble music event

**CLOSED SESSION:** At 8:16 p.m. it was moved by Mr. Welch and seconded by Mr. Subeck that the Board enter into closed session to discuss the closed session minutes from December 10, 2019; to consider information regarding employment, compensation, discipline, or dismissal of specific employees or legal counsel; to discuss the placement of individuals in special education programs or matters related to individual students; to discuss potential litigation.

The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert Knight,  
Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**RESUMPTION OF OPEN MEETING:**

Upon resumption of the open meeting at 9:33 p.m., the following recommendations were made:

**10.1 Approval: Closed Session Minutes – December 10, 2019**

Ms. Alpert Knight moved to approve the minutes as presented. Mr. Subeck seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**10.2 Approval: Amy Over (Sunset Ridge Teaching Assistant)**

Mrs. Peterson moved to approve the minutes as presented. Mr. Hayes seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**10.3 Approval: Joy Kunny (Middlefork Teaching Assistant)**

Mr. Welch moved to approve the minutes as presented. Mr. Hayes seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**10.4 Approval: Employment of Jason Meger (PE Teaching Assistant)**

Mrs. Peterson moved to approve the minutes as presented. Mr. Subeck seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert  
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

**DELEGATIONS/PETITIONS:**

No delegations or petitions were presented

**ADJOURNMENT:**

It was moved by Mrs. Detlefsen seconded by Mr. Welch to adjourn the meeting at 9:35 p.m. All were in favor.

  
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President, Board of Education

  
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Secretary, Board of Education

Approved 2/11, 2020

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